$\qquad$
use the bank statement, the check register, and the reconciliation worksheet on the following page to balance this checkbook.

|  |  | THIS STATEMENT COVERS 6/20/01 through 7/19/01 |  |  |
| :---: | :---: | :---: | :---: | :---: |
| CHECKING | Previous Statement Balance On 6/19/01 |  |  | 150.67 |
| ACCOUNT | Total of 1 Deposits For |  |  | 1200.00 + |
| 0471-678 | Total of 6 Withdrawals For |  |  | 1246.98 - |
|  | Total Service Charges |  |  | 0.00 - |
|  | New Balance |  |  | 103.69 + |
| CHECKS AND |  | CHECK | DATE PAID | AMOUNT |
| OTHER DEBITS |  | 161 | 6/21 | 216.30 |
|  |  | 162 | 6/26 | 82.87 |
|  |  | 163 | 6/29 | 1000.00 |
|  | ATM Withdrawal \#00281 at ATM \#423A |  | 6/18 | 35.00 |
|  | ATM Withdrawal \#00476 at ATM \#426B |  | 6/25 | 20.00 |
|  | Check Card \#00586 Foodland EFT |  | 6/18 | 55.00 |
|  | Check Card \#01275 EZ-Shoppe |  | 6/26 | 54.11 |
| DEPOSITS AND OTHER CREDITS | Transfer from 4039-557 at ATM \#423C |  | $\begin{gathered} \text { DATE POSTED } \\ 6 / 23 \end{gathered}$ | $\begin{aligned} & \text { AMOUNT } \\ & 1200.00 \end{aligned}$ |


| $\begin{aligned} & \text { CHECK } \\ & \text { NO. } \end{aligned}$ | date | DESCRIPTION | TRANSACTION AMOUNT |  | DEPOSIT AMOUNT |  | BALANCE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | 366 | 97 |
| 161 | 6/4 | Sound Out | 216 | 30 |  |  |  |  | 216 | 30 |
|  |  | new tape deck |  |  |  |  | 150 | 67 |
| ATM | 6/18 | withdrawal | 35 | 00 |  |  | 35 | 00 |
|  |  | spending money |  |  |  |  | 115 | 67 |
| ChkCrd | 6/18 | Check Card | 55 | 00 |  |  | 55 | 00 |
|  |  | Foodland Groceries |  |  |  |  | 60 | 67 |
| ATM | 6/23 | deposit |  |  | 1200 | 00 | 1200 | 00 |
|  |  | transfer from savings |  |  |  |  | 1260 | 67 |
| 162 | 6/24 | Racy's | 82 | 87 |  |  | 82 | 87 |
|  |  | new clothes |  |  |  |  | 1177 | 80 |
| ATM | 6/25 | withdrawal | 20 | 00 |  |  | 20 | 00 |
|  |  | movie and pizza |  |  |  |  | 1157 | 80 |
| 163 | 6/26 | Woodland Apt's. | 1000 | 00 |  |  | 1000 | 00 |
|  |  | rent for everyone |  |  |  |  | 157 | 80 |
| ChkCrd | 6/26 | E-Z Shoppe | 54 | 11 |  |  | 54 | 11 |
|  |  | groceries |  |  |  |  | 103 | 69 |
| 164 | 7/5 | CDPlace | 26 | 31 |  |  | 26 | 31 |
|  |  | acct.\#7M3406 |  |  |  |  | 77 | 38 |
| 165 | 7/14 | Lucasfilm, Ltd. | 10 | 00 |  |  | 10 | 00 |
|  |  | "Monkey Island" T-shirt |  |  |  |  | 67 | 38 |
| ATM | 7/19 | deposit |  |  | 253 | 17 | 253 | 17 |
|  |  | pay check |  |  |  |  | 320 | 55 |
|  |  |  |  |  |  |  |  |  |

## reconciling an account (continued)


enter
The New Balance shown on your statement
add

| Any deposits or transfers listed | $\$$ |
| :--- | :---: |
| in your register that are not | $\$$ |
| shown on your statement | $\$$ |
| total | $+\$$ |

calculate the subtotal

## subtract

Your total outstanding checks and withdrawals

- \$ $\qquad$
calculate the ending balance
This amount should be the same as the current balance in your check register $\qquad$
use the reconciliation worksheet above to answer the following questions:

1. What is the new balance shown on the statement?
2. What is the total amount of deposits listed in the check register but not shown on the statement?
3. What is the sum of the new balance and the deposits not shown on the statement?
4. What is the total amount of outstanding checks and withdrawals?
5. What is the ending balance?
